ChristianSteven Referral Partner Program Agreement

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This Agreement is between ChristianSteven Software, LLC (ChristianSteven, we, us or our) and the business identified in your PartnerStack account (you or Partner). It explains how you may refer customers for PBRS, ATRS, CRD and IntelliFront BI and earn referral fees and sales commission.

1 Joining the program

By selecting the agreement acceptance option in PartnerStack, you accept this Agreement on behalf of your business and confirm that you have authority to bind it. Your participation begins when we have approved your application and you have accepted these terms. Applying does not guarantee approval.

You must provide accurate business and contact information, keep it current and ensure that your authorized users follow this Agreement. PartnerStack administers the program under its own platform terms. PartnerStack is not a party to this Agreement and does not decide the compensation we owe you.

The program is nonexclusive. Both parties may work with other businesses, including businesses offering competing products. You act independently and have no authority to bind us, accept software orders or collect money on our behalf, change our terms, approve discounts or promise unapproved features or support. We remain the software seller and handle software contracting, licensing and invoicing. This Agreement grants no resale, sublicensing, hosting, OEM or production-use rights.

2 Referral fees and sales commission

The following standard rewards apply to accepted opportunities that meet this Agreement's requirements. The qualified opportunity fee is additional to the sales commission and is not deducted from it.

Reward	Amount	Qualifying event
Qualified opportunity fee	USD 300	One payment per unique customer project after discovery and verified qualification under section 4.
ChristianSteven led sale	15%	We manage the sales process. The percentage applies to eligible collected software revenue under section 6.
Approved partner led sale	40%	You complete the full approved sales responsibilities in section 5. The percentage applies to eligible collected software revenue under section 6.

3 Registering and protecting an opportunity

Register opportunities through the lead submission form in PartnerStack before claiming compensation. Provide the customer's business and contact details, product, reporting need, expected timing and proposed

sales involvement. The customer must know about the referral and agree to the introduction, and you must be permitted to share its details.

We review each registration for product fit, eligibility, existing sales activity and duplicate claims. A form submission, link click or trial download alone creates no right to compensation. We will confirm acceptance or rejection and explain a rejection. Acceptance identifies the customer project, covered products, sales route and protection dates; it does not itself mean the qualified opportunity fee has been earned.

Customers in all territories worldwide are eligible, except where participation, the sale or supply of our software, or payment of referral fees or commissions is prohibited by applicable US law or international law, including applicable sanctions and export restrictions.

An existing customer, an already open relevant opportunity, or documented two-way sales activity about the same project in the preceding 90 days normally excludes a new claim. We may accept genuinely new scope after reviewing it. An old newsletter contact alone does not make a project ineligible. We check the business, project and related registrations, rather than relying only on the contact's email address.

For competing claims, we review registration timing, completeness, evidence of the introduction and the customer's preferences. Several contacts or products within one customer project do not create several qualified fees or multiple full sales commissions. We will explain our attribution decision and consider relevant evidence you provide.

An accepted registration is protected for 180 days from acceptance. We may approve an extension for a progressing opportunity. To earn sales commission, the customer order must be accepted by us within that period or its approved extension. Eligible receipts collected later remain commissionable for the original eligible service period. A customer contacting us directly or buying through our website does not remove valid attribution; a cookie or tracked link is not required for an accepted registration.

4 When an opportunity qualifies

We approve the qualified opportunity fee only after all the following conditions have been met and recorded:

- Your business is approved, you have accepted this Agreement and you have made a genuine introduction with the prospect's agreement.
- The customer project is eligible and has passed the duplicate and existing-opportunity checks.
- A named contact is responsible for the evaluation or has meaningful access to the people conducting it. A particular title or an already confirmed budget is not required.
- The customer has a specific reporting or information-access problem relevant to an approved product.
- The environment appears compatible and the customer is willing to consider installed software. ATRS requires Tableau Cloud; a Tableau Server-only requirement does not qualify for ATRS. Unresolved technical questions must be recorded.
- Discovery has taken place with the customer and us, or with you for an approved partner-led sale. For partner-led discovery, you supply findings that we can verify; we need not repeat the meeting solely to approve the fee.
- We accept a plausible evaluation within the next six months, record the next step and verify the qualification evidence.

A booked or missed meeting, purchased contact list, fictitious project or unapproved self-referral does not qualify. If information is incomplete, we may request it before making a decision. Earned fees and corrections are governed by section 8.

5 Who manages the sale

At registration, choose whether you want us to manage the sale or propose to manage the full sales process yourself. We confirm the route in the opportunity record. Selecting a route does not automatically approve it or establish that its responsibilities have been completed. An approved partner-led sale requires you to remain the main sales contact and perform all applicable responsibilities below through the customer's purchase commitment.

Lead development and qualification

Work the lead, establish the customer's reporting problem, check the product and environment fit, identify the buying contacts, discuss budget position and timing, and provide discovery findings for our verification.

Calls emails and follow up

Manage the customer's sales calls, emails, meetings, follow-ups and agreed next steps throughout the opportunity.

Demonstrations

Deliver relevant demonstrations showing how the product addresses the customer's requirements, using accurate and approved product claims.

Trial installation and configuration

Check prerequisites and install and configure the trial, or guide the customer's IT team through doing so, to establish a working evaluation. Sending a download link alone does not satisfy this responsibility.

Support through the trial

Agree evaluation objectives, configure representative reporting tasks, answer routine questions, troubleshoot ordinary setup issues, follow up on results and coordinate escalation of exceptional technical issues.

Negotiation and final sale

Present our approved proposal, address objections, lead negotiation within approved pricing and terms, and secure the customer's purchase commitment and required order documents. We alone approve changes to our pricing or software terms and accept the software order.

Provide reasonable records of this work, such as discovery summaries, meeting dates, demonstration outcomes, trial progress and order status. If a demonstration or trial is unnecessary, obtain our recorded approval to omit it. An approved omission does not by itself reduce the rate. These duties cover sales and evaluation, not indefinite post-sale implementation or support.

We may issue licenses, provide formal quotations and invoices, approve terms, answer specialist product, security or licensing questions, investigate defects, provide engineering fixes and help with exceptional technical issues. This assistance alone does not disqualify a partner-led sale while you continue to manage the customer and evaluation.

If we are to take over substantive sales work, such as discovery, the main demonstration, ordinary trial setup or support, or negotiation, we will explain the change and record the applicable standard route with you before the transfer. Shared work does not create an intermediate percentage. The full partner-led rate applies only when its requirements are met; the ChristianSteven-led rate applies when we take responsibility for conversion. A request for permitted vendor assistance alone does not change the route, and we will not retrospectively reduce an accepted rate merely because that assistance was requested.

6 Revenue included in sales commission

Commission is calculated on software fees we actually collect for the accepted customer project and covered products. Eligible revenue is net of discounts, credits and refunds. It excludes taxes, separately itemized maintenance or support, consulting, implementation, training, travel, financing and third-party pass-through charges. A bundled software subscription that includes support remains eligible at its collected subscription price.

The eligible period is the initial 12 months of licensed service under the accepted first order. Multi-year prepayments qualify only for the amount allocated to the initial 12 months in the order. Installments earn commission as collected, including late collections attributable to the eligible service period. Renewals, later expansions, additional products and purchases by related businesses are excluded from the original registration.

For example, USD 6,000 of eligible collected revenue produces USD 900 commission under the ChristianSteven-led route or USD 2,400 under the approved partner-led route. The separate qualified opportunity fee is then added if earned. The two percentage rates do not stack.

7 Payment and statements

We record earned fees in PartnerStack. You must maintain accurate account and payout information and complete the tax and verification requirements needed to receive payments. An incomplete payout setup may delay payment; it does not automatically forfeit a valid earned fee.

Qualified opportunity fees are released after verified qualification and authorization. They do not wait for a sale or customer payment. Sales commission is released on the later of 30 days after cleared customer payment or the end of the applicable refund or cancellation period. Released amounts enter the next available standard payout cycle, subject to processing, verification and lawful withholding. We review and fund approved commissions for that cycle and explain any specific hold and its review date.

Fees are stated in US dollars. For a receipt in another currency, we use the exchange rate applied by our payment provider or bank to that receipt, or, if it is not converted, the receipt-date rate recorded in our accounts. We round the commission to the nearest US cent and provide the conversion basis on request. Payment-processing costs are not deducted from eligible software revenue. You are responsible for your taxes and any withdrawal or currency-conversion charges imposed on you by your payout provider. We pay our program administration fees.

Our records will identify the opportunity, fee or eligible receipt, rate, adjustments and payment status. Raise statement questions within 30 days where reasonably possible. This does not prevent later correction of an error that could not reasonably have been discovered earlier. We will investigate and explain our calculation. A platform outage or loss of portal access does not by itself cancel compensation properly owed by us.

8 Refunds errors and payment disputes

We may adjust unpaid commissions for refunds, credits, chargebacks, duplicate rewards, fraud or calculation errors. For an overpayment already made, we may request repayment or offset the verified amount against future fees to the extent permitted by law. We will give you the reason, supporting calculation and an opportunity to dispute it before recovery. We will not automatically forfeit unrelated valid fees.

A genuine qualified opportunity fee is not reversed solely because the customer fails to buy, later cancels or the registration protection expires. It may be corrected for established fraud, duplication or material misrepresentation. If you disagree with attribution, qualification, the sales route or a calculation, contact us through PartnerStack or at info@christiansteven.com. We will review the evidence and escalate unresolved disputes to management. Undisputed amounts remain payable under the normal process.

9 Professional conduct and customer services

Recommend products only where reasonably relevant, use current approved claims and materials, and conduct business professionally. Do not use fabricated identities, purchased contact lists, spam, deceptive endorsements, cookie stuffing, hidden redirects, impersonation or unauthorized incentives. Do not buy advertising on our company or product trademarks, run coupon promotions or recruit subaffiliates without our prior written permission. This Agreement does not pay for recruiting other partners.

Clearly disclose your financial interest when recommending our products or making introductions. For example: “Our firm participates in ChristianSteven’s referral program and may receive compensation for this introduction or a resulting purchase.” Follow applicable customer procurement and professional conflict rules. Do not offer benefits to a customer’s employee, adviser or public official to influence a purchase. Compensation is not payable where prohibited by law or the customer’s applicable rules.

Comply with applicable marketing, privacy, anti-bribery, export-control and sanctions laws, and ensure that anyone acting for you does the same. You must have the permissions needed to participate and must not misrepresent your relationship with us or another technology provider.

You may charge customers separately for your own consulting, installation or other services under your own customer contract. Clearly identify those as your services. We do not guarantee your work, and you may not commit our resources without approval. Separately contracted services do not by themselves remove eligibility for our referral rewards. Customer software use remains subject to our applicable software agreement.

10 Confidentiality privacy and security

Each party must protect the other’s nonpublic business, customer and technical information with reasonable care, use it only for this relationship and disclose it only to people who need it and are bound to protect it. This duty excludes information already lawfully known without restriction, independently developed, public without breach or lawfully received from another source. Legally required disclosure is permitted with advance notice where lawful. These duties continue for three years after termination; trade secrets remain protected while they qualify as trade secrets.

Each party is responsible for lawful collection, sharing and use of personal information, appropriate privacy notices, necessary permissions and compliance with individual rights. Share only the business contact and project details needed to assess and progress the referral and administer compensation. A referral does not authorize unrelated marketing. Our Privacy Policy is available at https://go.christiansteven.com/policy/privacy-policy.

Keep passwords, connection credentials, production reports and unnecessary sensitive information out of PartnerStack submissions. Use appropriate access controls and secure methods for customer-approved trial access. Do not access or disclose customer systems or data without authorization. Cooperate promptly on requests, corrections, suppression and incidents affecting shared information, and notify the other party without undue delay of a relevant security incident.

Retain personal information only for its permitted purpose and as required by law, and securely delete or return it when no longer needed. Contract and payment records may be retained as legally required. This Agreement does not authorize either party to process customer production data on the other's instructions; any such services require the necessary customer authorization and data-protection arrangements outside the referral program.

11 Intellectual property and program materials

Each party retains its intellectual property. During your participation, you may use the current product names, logos and materials we approve solely to describe and promote your authorized relationship with us. Follow our usage instructions, keep ownership notices and stop a particular use if we reasonably request it. Do not imply employment, certification or endorsement that has not been granted.

Do not publish a customer name, logo, testimonial, case study or confidential project information without the required written permission. Neither party obtains an automatic right to publish the other's logo as a customer endorsement. Any evaluation software or product access requires the applicable license; this Agreement does not grant a software license. We may provide training and resources but do not guarantee any particular program benefit or level of earnings.

12 Ending participation and changing terms

Either party may end participation on 30 days' written notice. We may suspend new activity immediately for a credible fraud, security or legal concern and explain the scope where lawful. A material breach that can be corrected must be corrected within 15 days after written notice; otherwise the other party may terminate. Serious fraud or unlawful conduct may justify immediate termination.

Termination stops new registrations. Stop using our program marks and remove outdated claims about your participation. Customer software agreements and your independent customer service contracts are not automatically terminated.

Valid earned fees survive termination. Accepted opportunities remain protected for the rest of their protection periods or approved extensions, and eligible initial-period receipts from resulting orders remain commissionable under the terms accepted for those opportunities. The specific claim is excluded if it resulted from established fraud or unlawful conduct. Inactivity or a group change alone does not erase earned rights.

We may change these standard terms prospectively by publishing a new version and notifying you through PartnerStack or email at least 30 days before it applies. You may end participation before the change takes effect. For new registrations after that date, continued participation constitutes acceptance of the revised terms, unless we require express acceptance. Changes do not retrospectively reduce compensation on already accepted registrations. Portal labels, group membership and informal messages do not independently change these terms.

13 Liability and third party claims

Neither party guarantees sales, income or particular customer results. Except for commitments expressly stated in this Agreement, neither party gives warranties about the referral program, including implied warranties of merchantability or fitness for a particular purpose, to the extent permitted by law. Product warranties and customer remedies are governed by the applicable customer software agreement.

To the extent permitted by law, neither party is liable to the other under this Agreement for indirect, special or consequential losses, including lost business opportunities. Each party's aggregate liability is limited to the

total program fees paid or payable to you during the 12 months before the event giving rise to the claim. This cap does not limit compensation properly due, fraud, willful misconduct, indemnification obligations, breaches of confidentiality or data protection, intellectual property infringement, or liability that cannot lawfully be limited.

Each party will defend and indemnify the other against third-party claims to the extent caused by its unlawful conduct, material misrepresentation, breach of this Agreement or unauthorized use of intellectual property. The party requesting protection must promptly notify the other, provide reasonable cooperation and allow it to control the defense. Delayed notice reduces an obligation only to the extent of resulting prejudice. A settlement that imposes an admission, payment or continuing obligation on the other party requires that party's prior written consent.

14 Notices disputes and general terms

Contact ChristianSteven Software, LLC at info@christiansteven.com or 10130 Mallard Creek Rd, Suite 300, Charlotte, NC 28262, United States. We may send notices to your current PartnerStack account email and business address. Notices take effect on actual receipt; an undeliverable email is not effective notice. Routine opportunity approvals and confirmations may be recorded through PartnerStack or email without a separate signed agreement.

North Carolina law governs this Agreement, excluding its conflict-of-law rules. The parties submit to the exclusive jurisdiction of the state courts in Mecklenburg County, North Carolina, and the federal courts serving that county. Management escalation does not prevent urgent protective relief or the exercise of rights that cannot be waived.

Neither party may assign this Agreement without the other's written consent, not to be unreasonably withheld, except to a successor following a merger or sale of substantially all relevant assets that assumes the obligations and gives notice. Neither party is responsible for delay caused by events reasonably beyond its control if it notifies the other and takes reasonable steps to resume performance. This does not excuse amounts already due.

If a provision cannot be enforced, the rest of the Agreement remains effective to the extent permitted by law. Failure to enforce a right is not a waiver. No third party receives rights under this Agreement. This Agreement is the entire agreement concerning the standard referral program and replaces earlier discussions on that subject. Amendments follow section 12. Registration records apply these terms to individual opportunities; they do not create separately negotiated contracts or additional commission rates.

Payment rights and obligations, corrections, confidentiality, privacy, intellectual property protections, liability, dispute provisions and any other terms intended to continue remain effective after termination to the extent needed to give them effect.

15 Online acceptance

I have read and agree to the ChristianSteven Referral Partner Program Agreement, and I am authorized to accept it on behalf of the business identified in my PartnerStack account.

By selecting the acceptance option and continuing in PartnerStack, you provide your electronic acceptance. No handwritten signature or separately negotiated agreement is required.